Diocese of York

**Role Description**

Benefice of Hertford Benefice

Role Title Vicar

**Introduction**

This role description has been prepared following the previous post holder’s leaving office. It takes into account the benefice’s statement of the condition, needs and traditions of the benefice (the ‘benefice profile’). It will be reviewed with the Archdeacon 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

**Details of Post**

* Parishes: All Saints’, Hunmanby

All Saints’, Muston

St John, Folkton

St Nicholas, Ganton

St Peter, Willerby

* Patrons: Turn 1: Martyrs’ Memorial and C of E Trust

Turn 2 jointly: Archbishop of York, Mr Nicholas Wrigley, Martyrs’ Memorial and C of E Trust

* Deanery: Scarborough
* Archdeaconry: East Riding
* Terms of Service
* point of contact: Kirsty McCullough at the Diocesan Office

**Role Purpose: Generic**

* 1. To share with the Archbishop of York and the Bishop of Hull in the cure of souls of the parishes.
  2. To serve as Vicar of the parishes, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national safeguarding policies, and all other relevant legislation, in accordance with the Archbishops’ statement *Guidelines for the Professional Conduct of the Clergy*.
  3. To work with other Ministers in the parishes and with members of the Parochial Church Councils in the development of the church and parishes, having regard to the need for sustainability and effectiveness in mission and outreach.
  4. To ensure that a high standard of worship, preaching and pastoral care is provided.
  5. To nurture discipleship and develop the ministry of all God’s people, through training, co‑operation, support and example, encouraging all God’s people as appropriate to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
  6. To promote the Diocesan vision of ‘Living Christ’s Story’, prayerfully working to engage with the five marks of mission in the parishes and to explore with the congregations how they can respond effectively to the goals of: becoming more like Christ; reaching those we currently don’t; growing churches of missionary disciples; and transforming our finances and structures.
  7. To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to resources and opportunities.
  8. To be proactive and constant in seeking the fullest possible degree of ecumenical co‑operation and commitment within the parishes.

**Role Purpose: Specific**

1. To lead the churches into growth, in numbers and a deeper discipleship

1. To provide effective management and leadership of the benefice, encouraging appropriate delegation and establishing an appropriate sense of presence in the different parishes
2. To develop ministry to families and in the local schools
3. To be an active and recognisable presence in the villages
4. To develop the shared life of the benefice, deepening the sense of collaboration and partnership
5. To play an active part in the life of the deanery

**Role Context:**

The current benefice was established in 2018 and there are no proposals for any changes.

The deanery is actively encouraging a deeper sense of collaboration with a particular focus on three supportive networks, north, central, and south. It is expected that the new Incumbent will actively support this.

**Key Contacts and Relationships:**

*Generic*

1. The Archbishop, Suffragan Bishop and Archdeacon
2. The Churchwardens and Parochial Church Councils
3. The Deanery Chapter and Deanery Synod
4. Diocesan and archdeaconry advisers in specialist areas

*Specific*

1. ALM Miss Jane Cheesbrough

The benefice has two Readers but neither is currently able to provide ministry support.

*Supportive*

1. The Area Dean, The Revd Sam Taylor
2. The Lay Dean, Mrs Ros Brewer
3. The Director of Mission and Ministry, the Revd Dr Ian McIntosh
4. The Archbishop’s Adviser and Co-ordinator of Pastoral Care, the Revd Andrew de Smet

**Benefice Summary as at time of compilation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Parish** | **Church** | **Listing** | **Churchwarden 1** | **Churchwarden 2** |
| Hunmanby | All Saints’ | 2\* | Miss Jane Cheesbrough | Mrs Christine Rookes |
| Muston | All Saints’ | 2 | Mrs Sarah Holmes |  |
| Folkton | St John’s | 2\* |  |  |
| Ganton | St Nicholas’ | 2\* | Mrs Venetia Wrigley | Mrs Sue Corrigan |
| Willerby | St Peter’s | 2\* | Mrs Janet McNay | Ms Kath Stanforth |

Parsonage House: The Vicarage, 6 Northgate, Hunmanby YO14 0NT

Open Churchyards: Muston, Willerby and Ganton

Church Schools: Hertford Vale Primary (Willerby)

Population and usual Sunday attendance:

|  |  |  |
| --- | --- | --- |
|  | Population (2011 census) | Usual Sunday Attendance (2022) |
| Hunmanby | 3,651 | 76 (inc 4 under 16) |
| Muston | 883 | 10 |
| Folkton | 501 | 7 |
| Ganton | 214 | 15 |
| Willerby | 764 | 11 |

Freewill Offering (FWO)

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2021 | 2022 | 2023 |
| Hunmanby | £45,000 | £45,000 | £46,200 |
| Muston | £5,000 | £4,200 | £4,200 |
| Folkton | £2,520 | £5,000 | £6,000 |
| Ganton | £2,500 | £500 | £500 |
| Willerby | £5,200 | £3,000 | £3,000 |

Expenses:

These should be agreed with the PCCs and reimbursed in full